

Addendum #1

RFP 01-741

Dental Plan

Human Resource Department

THIS ADDENDUM IS TO BE COMPLETED, SIGNED BY AN AUTHORIZED AGENT OF YOUR COMPANY, AND INCLUDED IN YOUR BID SUBMISSION. FAILURE TO DO SO WILL RESULT IN REJECTION OF YOUR BID.

The following questions have been asked by vendor(s) prior to the designated response date. This information is provided to all interested parties.

- (1) What is the employer contribution, if any, to the employee and/or dependent cost?
Currently the single rate is \$19.13 and the family rate is \$55.36. The City pays for the single rate.
- (2) Can you provide the most recent 12-months of dental claims experience? If possible, include the dental claims paid, premiums paid, and the employee & dependent enrollment broken down by month.
See attached spreadsheet
- (3) Can you provide a summary of your current dental plan benefits with Prudential?
See attached spreadsheet
- (4) Can you provide the current rates with Prudential?
See question 1
- (5) Can you provide the renewal rates Prudential (Aetna) is offering?
The City does not ask for a renewal price at the end of contract period. Aetna's renewal will come in their proposal.
- (6) Do you have any specific types of benefits you are interested in a vendor offering your group; i.e., orthodontic coverage, specific copay percentage on certain levels of coverage, etc. Note: Once an underwriting department reviews this information, the underwriting department may offer additional options they feel will be beneficial for your group.
The Employee Benefits Committee does not desire to alter the current plan design. However, you may give an altered plan design in your proposal for their consideration.

Signature of Authorized Agent

Date

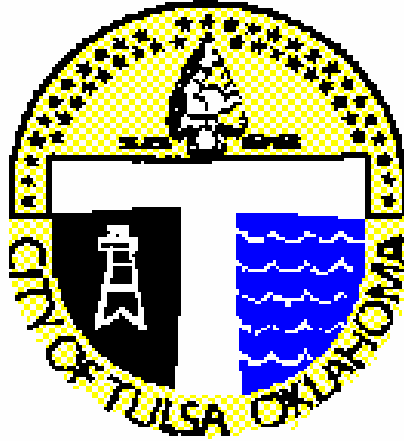
	Prudential HealthCare®		Proposed Plan	
	Freedom of Choice Plan			
	<i>DMO</i>	<i>Alternate Dental Plan* w/PDO</i>		
Annual Deductible**				
Individual	None	\$50		
Family	None	None		
Annual Benefit Maximum	None	\$1,500		
Office Visit Copay	\$5	None		
Visits and Exams				
Visit for oral examination	100%	100%		
Prophylaxis, including scaling and polishing ¹	100%	100%		
Fluoride				
Child under age 18 ¹	100%	100%		
Oral hygiene instruction	100%	Not Covered		
Sealant (permanent molars only) ¹	100%	100%		
X-rays				
Bitewing x-rays ¹	100%	100%		
Full mouth series ¹	100%	100%		
Periapical x-rays	100%	80% after \$50 deductible		
Endodontics				
Pulpotomy	100%	80% after \$50 deductible		
Root Canal therapy, anterior or bicuspid tooth, with x-rays and cultures	100%	80% after \$50 deductible		
Apicoectomy	100%	80% after \$50 deductible		
Root canal therapy, molar teeth, with x-rays and cultures	60%	60% after \$50 deductible		
Minor Restorations				
Amalgam (silver) fillings	100%	80% after \$50 deductible		
Composite fillings (anterior teeth)	100%	80% after \$50 deductible		
Stainless steel crowns	100%	80% after \$50 deductible		
Periodontics				
Scaling and root planing ¹	100%	80% after \$50 deductible		
Sugingival curettage ¹	100%	80% after \$50 deductible		
Gingivectomy	100%	80% after \$50 deductible		
Osseous surgery	60%	60% after \$50 deductible		
Oral Surgery				

Incision and drainage of abscess	100%	80% after \$50 deductible			
Uncomplicated extractions	100%	80% after \$50 deductible			
Surgical removal of erupted tooth	100%	80% after \$50 deductible			
Surgical removal of impacted tooth (soft tissue)	100%	80% after \$50 deductible			
Surgical removal of impacted tooth (full or partial bony)	60%	60% after \$50 deductible			
Prosthodontics/Major Restoration					
Inlays/onlays	60%	60% after \$50 deductible			
Crowns	60%	60% after \$50 deductible			
Full & partial dentures	60%	60% after \$50 deductible			
Denture repairs	60%	60% after \$50 deductible			
Pontics	60%	60% after \$50 deductible			
Anesthesia					
General Anesthesia/IV Sedation	60%; When medically necessary	60% after \$50 deductible			
Local Anesthesia	100%	100%			
Analgesia-Nitrous Oxide	100%	100%			
Space Maintainers					
	60%	60% after \$50 deductible			
Cosmetic Procedures					
Cosmetic bleaching	Not Covered	Not Covered			
Labial Veneer	Not Covered	Not Covered			
Orthodontics					
Coinsurance	60%	60%			
Orthodontic Deductible	None	Annual deductible applies**			
Lifetime Maximum	None	\$1,500			
COMMENTS:	This is a summary of the coverage provided by Prudential HealthCare Dental Maintenance Organization (DMO) and an alternate dental Plan, for some of the more frequently performed dental procedures. In order for a covered person to be eligible for DMO benefits, covered dental services must be provided or prescribed by a personal dentist selected from the network of DMO participating dentists. Members can change networks monthly.				

City of Tulsa

CCN 86148

MONTH	TOTAL LIVES	DMO LIVES	DPPO LIVES	TOTAL PREMIUM	DMO PREMIUM	DPPO PREMIUM	DPPO CLAIMS	DPPO LOSS RATIO
Jan-00	3729	2178	1551	\$ 119,454	\$ 69,761	\$ 49,693	\$ 61,894	124.55%
Feb-00	3753	2180	1573	\$ 127,486	\$ 74,069	\$ 53,417	\$ 48,697	91.16%
Mar-00	3743	2163	1580	\$ 128,567	\$ 74,312	\$ 54,255	\$ 65,142	120.07%
Apr-00	3744	2160	1584	\$ 128,396	\$ 74,084	\$ 54,312	\$ 61,376	113.01%
May-00	3747	2166	1581	\$ 128,151	\$ 74,071	\$ 54,080	\$ 63,423	117.28%
Jun-00	3731	2153	1578	\$ 127,644	\$ 73,651	\$ 53,993	\$ 77,295	143.16%
Jul-00	3721	2132	1589	\$ 138,798	\$ 79,531	\$ 59,267	\$ 61,609	103.95%
Aug-00	3693	2105	1588	\$ 137,159	\$ 78,181	\$ 58,978	\$ 73,471	124.57%
Sep-00	3693	2098	1595	\$ 137,375	\$ 78,029	\$ 59,346	\$ 68,661	115.70%
Oct-00	3704	2096	1608	\$ 136,905	\$ 77,488	\$ 59,417	\$ 60,086	101.13%
Nov-00	3693	2083	1610	\$ 136,719	\$ 77,110	\$ 59,609	\$ 49,988	83.86%
Dec-00	3709	2073	1636	\$ 136,906	\$ 76,530	\$ 60,376	\$ 55,265	91.54%
Jan-01	3704	2067	1637	\$ 136,559	\$ 76,200	\$ 60,359	\$ 67,272	111.45%
Feb-01	3679	2060	1619	\$ 137,042	\$ 76,744	\$ 60,298	\$ 62,314	103.34%
Mar-01	3698	2052	1646	\$ 127,495	\$ 70,760	\$ 56,735	\$ 57,027	100.51%
Apr-01	3678	2027	1651	\$ 125,224	\$ 68,998	\$ 56,226	\$ 66,762	118.74%
May-01	3672	2009	1663	\$ 125,796	\$ 68,810	\$ 56,986	\$ 63,329	111.13%
Jun-01	3671	1990	1681	\$ 127,255	\$ 68,972	\$ 58,283	\$ 73,773	126.58%
Jul-01	3692	1983	1709	\$ 135,904	\$ 72,980	\$ 62,924	\$ 69,057	109.75%
Aug-01	3733	2005	1728	\$ 137,265	\$ 73,711	\$ 63,554	\$ 82,713	130.15%
Sep-01	3724	1985	1739	\$ 138,071	\$ 73,592	\$ 64,479	\$ 68,703	106.55%
Oct-01	3747	1986	1761	\$ 137,856	\$ 73,064	\$ 64,792	\$ 76,515	118.09%
Nov-01	3747	1967	1780	\$ 138,230	\$ 72,571	\$ 65,659	\$ 76,587	116.64%
Dec-01	3592	1882	1710	\$ 138,230	\$ 72,433	\$ 65,797	\$ 57,502	87.39%
Last 12 Mos. Totals	3695	2001	1694	\$ 1,604,927	\$ 868,835	\$ 736,092	\$ 821,554	111.61%
1/18/02 0:00								



INVITATION FOR SEALED BID

RFP 01-741

Description: Dental Plan Benefits

Department: HUMAN RESOURCES/BENEFITS

NIGP Commodity Code(s): 961-50-00-000-0

Total pages including this page is 17

NOTE: FAXED BIDS WILL NOT BE ACCEPTED.

Important Instruction – Read Carefully:

**If you have obtained these bid specifications from either of:
City of Tulsa's Fax-on-Demand (918-596-1171) or
City of Tulsa's Website : <http://www.cityoftulsapurchasing.org/>**

you must notify the buyer Patricia Cummings of your intent to bid by e-mail pcummings@ci.tulsa.ok.us in order to receive addenda. The buyer will always acknowledge your e-mail for your records. All addenda will be posted on fax-on-demand and the website.

TABLE OF CONTENTS

Pay special attention to those pages with a reference to the following notes:

Note #1: Signature of authorized agent required

Note #2: Signature of an authorized agent and notarized required

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Your bid response should follow the same format listed above plus any additional format requested in the body of the bid invitation.

**INVITATION FOR SEALED BIDS
TO
City of Tulsa**

200 CIVIC CENTER, ROOM 109, TULSA, OKLAHOMA 74103

Bid number and date of bid opening must appear on the lower
left outside corner of bid envelopes and all related containers.

DATE OF OPENING: March 14, 2002

BID NUMBER: RFP 01-741

BID MUST BE IN THE CITY CLERK'S OFFICE AT THE ABOVE ADDRESS BY 5:00 P.M. THE DAY PRECEDING THE "DATE OF OPENING" SHOWN ABOVE.

BIDS WILL BE OPENED AT 8:30 A.M. IN THE CITY COUNCIL ROOM ON THE DAY SPECIFIED UNDER "DATE OF OPENING."

PUBLISHED IN THE TULSA DAILY COMMERCE AND LEGAL NEWS: February 6, 2002

Bid must be accompanied by bidder's bond, cashier's check or certified check in the amount of: NONE

PLEASE READ TERMS AND CONDITIONS ON THE NEXT PAGE BEFORE COMPLETING BID DOCUMENTS

***** **THE FOLLOWING SECTION MUST BE COMPLETED BY BIDDER** *****

Delivery will be made in not more than _____ days after receipt of order.

Payment terms _____ % _____ days.

City of Tulsa may increase quantity of order at the unit price bid for _____ days. (Bidder to Specify Days) I have examined the terms and specifications and the instructions to bidders herein and agree, provided I am awarded a contract, to provide the above described items for the sum shown in accordance with the terms and specifications stated herein. All deviations are in writing and attached hereto.

Enclosed is a [] BID BOND ; [] CASHIER'S CHECK; [] Certified Check in the amount of \$ _____, which I agree the City of Tulsa may retain as liquidated damages in the event of my failure to comply with the terms of this bid.

MUST BE SIGNED BY AUTHORIZED AGENT TO BE VALID

FIRM NAME _____ by _____
SIGNATURE OF AUTHORIZED AGENT

STREET _____ TITLE _____

CITY STATE _____ ZIP CODE _____ PHONE NUMBER _____ DATE _____

GENERAL TERMS AND CONDITIONS OF SEALED BIDS

THESE ITEMS APPLY TO AND BECOME A PART OF THE BID.

NO EXCEPTIONS TO THESE TERMS & CONDITIONS WILL BE CONSIDERED.

1. **BIDS MUST BE SUBMITTED ON THIS FORM ONLY INCLUDING A SIGNATURE OF AN AUTHORIZED AGENT.** Each bid shall be placed in a separate envelope. Be sure envelope is completely and properly identified and sealed, showing the bid number and date in the lower left hand corner. Bids must be time stamped in the office of the City Clerk by 5:00 P.M. on the day before date of opening.
2. No bidder may withdraw his proposal for a period of thirty (30) days after the date and hour set for the opening of bids.
3. All prices shall be quoted F.O.B. Tulsa, Oklahoma, and delivery to City of Tulsa location shall be without additional charge.
4. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of his contract with the City of Tulsa.
5. The bidder shall show in the proposal both the unit prices and total amount, where required, of each item listed. In the event of error or discrepancy in the mathematics, the unit prices shall prevail.
6. Any exceptions or deviations from written specifications shall be shown in writing and attached to the bid form.
7. Each bidder agrees to comply with the terms of Title 5, Chapter 1, of Tulsa, Oklahoma Charter and revised ordinances relating to equal employment opportunity.
8. **THE ENCLOSED FORMS REGARDING NON-COLLUSION AND FINANCIAL INTEREST MUST BE SIGNED, NOTARIZED, AND RETURNED WITH THE BID.**
9. The City of Tulsa reserves the right to reject any and all bids, to waive any technicalities in the bidding, and to award each item to different bidders or all items to a single bidder.
10. All bids must be accompanied by bidders bond, cash, certified or cashier's check in the amount shown on the face of the bid form. This amount shall be retained by the City of Tulsa as liquidated damages in the event the successful bidder (or bidders) fails to execute a contract, if required. The bidder agrees that said amount is presumed to be the damages sustained by the City due to the impracticability and extreme difficulty in fixing the actual damages. The office of the City Clerk will return the bid deposits to the unsuccessful bidders, after a contract has been awarded or all bids have been rejected.
11. In the event cash discounts are offered by the bidder, the discount date shall begin with the date of invoice, the date of receipt of all material covered by the purchase order, or the date of receipt by the City of Tulsa of the original copy of the purchase order with properly executed Affidavit of Claimant, whichever is the later date.
12. Direct purchase of certain items of equipment or material by the City of Tulsa are exempt from Federal Excise Tax and Oklahoma Sales Tax. In such cases the bidder shall quote prices which do not include Federal Excise Tax and Oklahoma Sales Tax. The City of Tulsa will furnish executed exemption certificates upon presentation by the bidder at the time of purchase.
13. Bid must show number of days required for delivery under normal conditions. Failure to state delivery time obligates bidder to complete delivery in fourteen (14) calendar days. Unrealistically short or long delivery promises may cause bid to be disregarded. Contractor must keep Purchasing Department advised at all times of status of order. Default in promised delivery or failure to meet specifications authorizes the Purchasing Agent to purchase supplies elsewhere and charge full increase of cost and handling to defaulting contractor. Consistent failure to meet delivery promises without valid reason may cause removal from bid list.
14. Bidder agrees to defend and save City of Tulsa from and against all demands, claims, suits, costs, expenses, damages and judgments based upon infringement of any patent relating to goods specified in this order or the ordinary use or operation of such goods by City or use or operation of such goods in accordance with bidders direction.
15. If the bid requires a written contract, the successful bidder shall execute a written contract with the City of Tulsa and return the required bonds and insurance certificates within ten (10) days after submission of contracts to said bidder by the City.

BIDDER AFFIDAVIT - TITLE 74 O.S. (1974 SUPP.) 85.22-85.25

STATE OF _____ COUNTY OF _____

_____, of lawful age, being first duly sworn on oath says
Authorized Agent

1. (s)he is the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached.
2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
3. neither the bidder nor anyone subject to the bidder's direction or control has been a party;
 - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
 - b. to any collusion with any municipal official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
 - c. in any discussions between bidders and any municipal official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

SIGNATURE OF AUTHORIZED AGENT

Subscribed and sworn to before me this _____ day of _____, 20_____.

Signature of Notary Public

MY COMMISSION EXPIRES

The Bidder Affidavit must be completed, signed by an authorized agent, and notarized.

CONTRACTOR/BIDDER INFORMATION SHEET

To be completed by all Bidders
For Contracts with the City of Tulsa
(Please print or type)

Project No. or Description _____

Full Name of Bidder _____

Legal Identity
(Corporation, Partnership,
Individual, etc.) _____

Address _____

Telephone No. _____

FAX No. _____

Taxpayer Identification Number _____

Contact Person _____

Phone No. _____

Fax No. _____

E-mail address _____

Webpage Address _____

Price Sheet Summary

Vendor Name: _____ Signature: _____

Date: _____

You will be able to obtain a copy of the Bid Summary on the City of Tulsa's Purchase-Net Fax-on-Demand and Website shortly after bid opening.

Please indicate the proposed monthly premium for active and inactive participants in the following format:

FY 2002/2003

FY 2003/2004

FY 2004/2005

EMPLOYEE

SINGLE

FAMILY

COBRA

SINGLE

FAMILY

**RFP 01-741
DENTAL PLAN
HUMAN RESOURCES/BENEFITS**

You are invited to submit a proposal to the City of Tulsa, Oklahoma, in accordance with the terms, conditions, and instructions as set forth in this Request for Proposal. The City of Tulsa, in the selection or employment of a dental provider, will pay no commissions or brokerage fees. You must give a bid on the attached Plan design for all affected participants. If you believe there are additional changes required in the plan design to control cost indicate such in your response to the RFP. Your response must include:

- a copy of your standard contract,
- a list of exclusions,
- the completed Interest Affidavit,
- the completed Bidder Affidavit,
- the completed Pricing Page, Attachment #3,
- the completed Benefits Summary, Attachment #5,

If these items are not included with the returned response, your bid will not be accepted for review.

Please submit questions to:

**Ms. Patricia Cummings
City of Tulsa
200 Civic Center, RM 802
Tulsa, Oklahoma 74103
(918) 596-7561
Fax (918) 596-7560**

All responses to questions will be in writing to all potential bidders. Questions received later than five days prior to bid submittal date may not be answered.

SUBMISSION OF PROPOSALS

Each bid package must be sealed and include fifteen (15) copies of the completed proposal. All proposals must be received by 5:00 p.m. on March 13, 2002, and should be addressed as follows:

**Deputy City Clerk
Attn: Dana Towers
City Hall, Room 109
200 Civic Center
Tulsa, Oklahoma 74103**

Late bids will be returned unopened.

IMPORTANT

The final approval of the selected provider will be subject to the final determination of the City and will be contingent upon the successful completion of a contract between the City and the successful bidder.

AWARD OF CONTRACT

The City of Tulsa reserves the right to refuse any and all bids.

1. Authority of the Mayor. The Mayor shall have the authority to award contracts within the purview of this chapter.
2. Lowest Secure Bidder. Contracts shall be awarded to the lowest secure bidder meeting specifications. In determining "lowest secure bidder", in addition to price, the following factors shall be considered:
 - a. the ability, capacity, and skill of the bidder to perform the contract or provide the service required;
 - b. whether the bidder can perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - c. the character, integrity, reputation, judgement, experience, and efficiency of the bidder;
 - d. the quality of performance of previous contracts or services;
 - e. the previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
 - f. the sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
 - g. the quality, availability and adaptability of the supplies or contractual services to the particular use required;
 - h. the ability of the bidder to provide future maintenance and service for the use of the subject of the contract; and,
 - i. the number and scope of conditions attached to the bid.
3. The City of Tulsa reserves the right to refuse any and all bids.

EFFECT OF PERIOD OF PROPOSALS

All terms and conditions within the proposal must remain in effect until at least July 1, 2002 to allow sufficient review, negotiation and approval time by the City of Tulsa.

ORAL PRESENTATIONS

Each finalist will be required to conduct an oral presentation at a time to be selected by the City of

Tulsa and agreeable to the bidder during the week of March 18, 2002.

FINAL EVALUATION AND SELECTION

Each finalist will be evaluated based on the capabilities described in the written proposal and will be evaluated according to the following criteria:

1. General organization and experience of the provider.
2. Financial arrangements.
3. Scope, responsiveness, and quality of administrative services; including, data processing and management information reporting capabilities.
4. Claims processing organization and procedures.
5. Utilization management and quality assurance programs and services.
6. Ability to comply with specifications as presented.

OBJECTIVES AND STRATEGY

The cost of the City of Tulsa's health benefit plan continues to be a major area of expense. The Employee Benefits Committee would like to review the market for one provider to deliver dental care to all its participants.

The City covers a total of approximately 3,645 employees and COBRA participants. (Attachment #1 provides historical data from July 1, 1985 to present.) Enrollment as of July, 2001:

Active			
Single Only	1,480	Family	2,121
Non Active			
Single Only	29	Family	15

COBRA participants participate in the same plan options available to active employees. The City does not contribute toward the premium cost for COBRA coverage.

The first plan year will be from July 1, 2002 through June 30, 2003.

FUNDING

All proposals should assume liability for claims incurred on and after the effective date July 1, 2002.

The Prudential DMO (current carrier) will be responsible for administration of run out claims incurred before July 1, 2002.

The new carrier will give credit for any deductible that the participant has accrued for the calendar year 2002.

ACCOUNT SERVICE

- Routine account administration and services to be provided to include the review of the late entrant and/or incapacitated application for approval and denial.
- Participation in employee enrollment meetings.
- Ability for employees to receive (by phone or printed list) credential information on network providers.
- The City desires the ability to provide a monthly eligibility tape to the provider.
- Overall account responsibility is to be handled by one primary contact located in Tulsa, Oklahoma.
- The City desires the ability for employees to have a 24-hour hotline by which employees traveling out-of-area can call for direction to network providers in other locations.
- The City desires that participants be given continuity of care and credit for any and all 2002 accrued deductibles.

ACTIVELY-AT-WORK REQUIREMENT

- All participants currently enrolled in the City's Dental Plan must continue to receive coverage, and the quotes should reflect the cost of these participants.
- No disabled individuals or their dependents or COBRA participants or any of their dependents shall lose coverage as a result of a change in carrier.
- The new carrier will assume any work in progress, and the claims will be paid in accordance with the Prudential benefit level.

PREMIUM AND BILLING RATES

- Two tier structure (single, family)

- Direct claim submission.
- Tape to tape billing and enrollment reconciliation.
- The provider will be totally responsible for its errors.
- The City will retain the rights of eligibility.
- No commissions will be paid.
- Subsequently, changes in rates and fees must be provided by March 10th for rates to be effective on the subsequent July 1st.

ADMINISTRATION MATERIALS

Customized ID cards, claims forms, etc. to be prepared by the carrier and billed separately for printing costs. The provider will be required to use the enrollment / changes forms customized by the employer.

RISK SHARING

It is vitally important that the City forecast future costs of its dental benefits plan; therefore, we are looking for a three-year rate guarantee for administrative service, fees, and claims (fully insured contract).

After the initial year, the City reserves the right to renew the contract for two (2) additional one-year periods, renewable annually on consent of both parties involved or to cancel with a thirty (30) day written notice.

PERFORMANCE GUARANTEES

Performance guarantees related to claim payment, service, member satisfaction, etc. shall be negotiated prior to the nomination of a provider. Proposals should include any performance guarantees and standards the bidder wishes to propose.

CONTRACT GUARANTEE

All contracts must be guaranteed for the rate guarantee periods and cannot be canceled by the provider except for the City's non-payment of rates or fees.

COBRA ADMINISTRATION

The City of Tulsa administers COBRA in-house.

CONVERSIONS

Not available.

MANAGEMENT REPORTS

Management reports will be required quarterly, showing utilization patterns and trends by employee groups and branches. Attachment #2 identifies the employee work groups and branches for the purpose of management reports. These reports must provide sufficient detail that the City can use to more clearly understand differences by employee group, provider, and in-network vs. out-of-network services. Results compared to budget and risk sharing projections will also be needed.

AUDITS

With reasonable prior notice, the selected carrier must agree to allow the City Auditor to conduct an audit of claims and billing systems and records related to the City account. Related fees and charges should be included in the proposed rate structure.

City of Tulsa Tentative Timetable for Dental Proposal

<i>Activity</i>	<i>Completion Date</i>
Release of specifications to purchasing	January 31, 2002
Submission of proposals	March 13, 2002
Opening of proposals	March 14, 2002
Selection of finalists	March 15, 2002
Finalists presentations	week of March 18, 2002
Enrollment elections completed	May 28, 2002
Effective Date	July 1, 2002

FINAL EVALUATION AND SELECTION

Each finalist will be evaluated based on the capabilities described in the written proposal and will be evaluated according to the following criteria:

1. General organization and experience of the administrator.
2. Financial arrangements.
3. Scope, responsiveness, and quality of administrative services; including, data processing and management information reporting capabilities.
4. Claims processing organization and procedures.
5. Utilization management and quality assurance programs and services.
6. Ability to comply with specifications as presented.

**ATTACHMENT #1
HISTORICAL DATA
FY 85/86 TO PRESENT**

Period	Provider	Enrollment		Annualized Premium
		Single	Family	
1985-86	Aetna Life & Casualty	3,255	1,641	\$558,482
	City of Faith	517	328	\$110,766
1986-87	Aetna Life & Casualty	2,968	1,559	\$519,771
	HMO of Oklahoma	810	523	\$175,370
1987-88	Aetna Life & Casualty	2,822	1,621	\$517,503
	HMO of Oklahoma	993	701	\$233,313
1988-89	Aetna Life & Casualty	2,688	1,574	\$497,965
	HMO of Oklahoma	1,029	719	\$240,216
1989-90	Aetna Life & Casualty	2,499	1,419	\$705,972
	BlueLincs HMO	1,429	982	\$359,162
1990-91	Prudential DMO	3,970	2,489	\$1,022,594
1991-92	Prudential DMO	4,069	2,537	\$1,133,585
1992-93	Prudential DMO	4,134	2,607	\$1,205,498
1993-94	Prudential DMO	4,192	2,624	\$1,397,175
1994-95	Prudential DMO	3,438	2,071	\$1,211,870
1995-96	Prudential DMO	3,507	2,098	\$1,329,819
1996-97	Prudential DMO	3,540	2,103	\$1,289,819
1997-98	Prudential DMO	3,569	2,120	\$1,535,308
1998-99	Prudential DMO	3,589	2,162	\$1,325,685
1999-2000	Prudential DMO	3,635	2,184	\$1,517,690
2000-2001	Prudential DMO	3,626	2,107	\$1,611,349

NOTE: Enrollment & premiums based upon July 1 data.

