





## INVITATION FOR SEALED BID

**TAC 154D**

**Description: RAINWEAR**

**Department: CITY OF TULSA**

**NIGP Commodity Code(s): 201-00-00-000-0**

**Total pages including this page is 18**

**NOTE: FAXING OF BID WILL NOT BE ACCEPTED**

**Important Instruction – Read Carefully:**

**If you have obtained these bid specifications from either of:**

**City of Tulsa's Fax-on-Demand (918-596-1171) or**

**City of Tulsa's Website : <http://www.cityoftulsapurchasing.org/>**

**you must notify the buyer Laura Blades of your intent to bid by e-mail [lblades@ci.tulsa.ok.us](mailto:lblades@ci.tulsa.ok.us) in order to receive addenda. The buyer will always acknowledge your e-mail for your records. All addenda will be posted on fax-on-demand and the website.**

## TABLE OF CONTENTS

**Pay special attention to those pages with a reference to the following notes:**

**Note #1: Signature of authorized agent required**

**Note #2: Signature of an authorized agent and notarized required**

Table of Contents		2
Invitation for Sealed Bid	<b>( Note #1 )</b>	3
General Terms and Conditions		4
Interest Affidavit	<b>( Note #2 )</b>	5
Bidder Affidavit	<b>( Note #2 )</b>	6
Contractor Information Sheet		7
Summary Price Sheet		8-11
Specifications		12-15
Technical Specifications		16-18

**Your bid response should follow the same format listed above plus any additional format requested in the body of the bid invitation.**

**INVITATION FOR SEALED BIDS  
TO  
City of Tulsa**

200 CIVIC CENTER, ROOM 109, TULSA, OKLAHOMA 74103

Bid number and date of bid opening must appear on the lower  
left outside corner of bid envelopes and all related containers.

**DATE OF OPENING:**    April 11, 2002

**BID NUMBER:**    TAC 154D

**BID MUST BE IN THE CITY CLERK'S OFFICE AT THE ABOVE ADDRESS BY 5:00 P.M. THE DAY  
PRECEDING THE "DATE OF OPENING" SHOWN ABOVE.**

**BIDS WILL BE OPENED AT 8:30 A.M. IN THE CITY COUNCIL ROOM ON THE DAY SPECIFIED UNDER "DATE OF OPENING."**

PUBLISHED IN THE TULSA DAILY COMMERCE AND LEGAL NEWS:    March 20, 2002

Bid must be accompanied by bidder's bond, cashier's check or certified check in the amount of:    NONE

PLEASE READ TERMS AND CONDITIONS ON THE NEXT PAGE BEFORE COMPLETING BID DOCUMENTS

\*\*\*\*\*

**THE FOLLOWING SECTION MUST BE COMPLETED BY BIDDER**

\*\*\*\*\*

Delivery will be made in not more than \_\_\_\_\_ days after receipt of order.

Payment terms \_\_\_\_\_% \_\_\_\_\_ days.

City of Tulsa may increase quantity of order at the unit price bid for \_\_\_\_\_ days. (Bidder to Specify Days) I have examined the terms and specifications and the instructions to bidders herein and agree, provided I am awarded a contract, to provide the above described items for the sum shown in accordance with the terms and specifications stated herein. All deviations are in writing and attached hereto.

Enclosed is a  BID BOND ;  CASHIER'S CHECK;  Certified Check in the amount of \$ \_\_\_\_\_, which I agree the City of Tulsa may retain as liquidated damages in the event of my failure to comply with the terms of this bid.

**MUST BE SIGNED BY AUTHORIZED AGENT TO BE VALID**

FIRM NAME \_\_\_\_\_ by \_\_\_\_\_

STREET \_\_\_\_\_ TITLE \_\_\_\_\_

CITY STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_ DATE \_\_\_\_\_

## GENERAL TERMS AND CONDITIONS OF SEALED BIDS

THESE ITEMS APPLY TO AND BECOME A PART OF THE BID.

**NO EXCEPTIONS TO THESE TERMS & CONDITIONS WILL BE CONSIDERED.**

1. **BIDS MUST BE SUBMITTED ON THIS FORM ONLY INCLUDING A SIGNATURE OF AN AUTHORIZED AGENT.** Each bid shall be placed in a separate envelope. Be sure envelope is completely and properly identified and sealed, showing the bid number and date in the lower left hand corner. Bids must be time stamped in the office of the City Clerk by 5:00 P.M. on the day before date of opening.
2. No bidder may withdraw his proposal for a period of thirty (30) days after the date and hour set for the opening of bids.
3. All prices shall be quoted F.O.B. Tulsa, Oklahoma, and delivery to City of Tulsa location shall be without additional charge.
4. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of his contract with the City of Tulsa.
5. The bidder shall show in the proposal both the unit prices and total amount, where required, of each item listed. In the event of error or discrepancy in the mathematics, the unit prices shall prevail.
6. Any exceptions or deviations from written specifications shall be shown in writing and attached to the bid form.
7. Each bidder agrees to comply with the terms of Title 5, Chapter 1, of Tulsa, Oklahoma Charter and revised ordinances relating to equal employment opportunity.
8. **THE ENCLOSED FORMS REGARDING NON-COLLUSION AND FINANCIAL INTEREST MUST BE SIGNED, NOTARIZED, AND RETURNED WITH THE BID.**
9. The City of Tulsa reserves the right to reject any and all bids, to waive any technicalities in the bidding, and to award each item to different bidders or all items to a single bidder.
10. All bids must be accompanied by bidders bond, cash, certified or cashier's check in the amount shown on the face of the bid form. This amount shall be retained by the City of Tulsa as liquidated damages in the event the successful bidder (or bidders) fails to execute a contract, if required. The bidder agrees that said amount is presumed to be the damages sustained by the City due to the impracticability and extreme difficulty in fixing the actual damages. The office of the City Clerk will return the bid deposits to the unsuccessful bidders, after a contract has been awarded or all bids have been rejected.
11. In the event cash discounts are offered by the bidder, the discount date shall begin with the date of invoice, the date of receipt of all material covered by the purchase order, or the date of receipt by the City of Tulsa of the original copy of the purchase order with properly executed Affidavit of Claimant, whichever is the later date.
12. Direct purchase of certain items of equipment or material by the City of Tulsa are exempt from Federal Excise Tax and Oklahoma Sales Tax. In such cases the bidder shall quote prices which do not include Federal Excise Tax and Oklahoma Sales Tax. The City of Tulsa will furnish executed exemption certificates upon presentation by the bidder at the time of purchase.
13. Bid must show number of days required for delivery under normal conditions. Failure to state delivery time obligates bidder to complete delivery in fourteen (14) calendar days. Unrealistically short or long delivery promises may cause bid to be disregarded. Contractor must keep Purchasing Department advised at all times of status of order. Default in promised delivery or failure to meet specifications authorizes the Purchasing Agent to purchase supplies elsewhere and charge full increase of cost and handling to defaulting contractor. Consistent failure to meet delivery promises without valid reason may cause removal from bid list.
14. Bidder agrees to defend and save City of Tulsa from and against all demands, claims, suits, costs, expenses, damages and judgments based upon infringement of any patent relating to goods specified in this order or the ordinary use or operation of such goods by City or use or operation of such goods in accordance with bidders direction.
15. If the bid requires a written contract, the successful bidder shall execute a written contract with the City of Tulsa and return the required bonds and insurance certificates within ten (10) days after submission of contracts to said bidder by the City.



# BIDDER AFFIDAVIT - TITLE 74 O.S. (1974 SUPP.) 85.22-85.25

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

\_\_\_\_\_, of lawful age, being first duly sworn on oath says  
**Authorized Agent**

1. (s)he is the duly authorized agent of \_\_\_\_\_, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached.
2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
3. neither the bidder nor anyone subject to the bidder's direction or control has been a party;
  - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
  - b. to any collusion with any municipal official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
  - c. in any discussions between bidders and any municipal official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED AGENT

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
MY COMMISSION EXPIRES

**The Bidder Affidavit must be completed, signed by an authorized agent, and notarized.**

# CONTRACTOR/BIDDER INFORMATION SHEET

To be completed by all Bidders  
For Contracts with the City of Tulsa  
(Please print or type)

Project No. or Description \_\_\_\_\_  
\_\_\_\_\_

Full Name of Bidder \_\_\_\_\_

Legal Identity  
(Corporation, Partnership,  
Individual, etc.) \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone No. \_\_\_\_\_

FAX No. \_\_\_\_\_

Taxpayer Identification Number \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail address \_\_\_\_\_

Webpage Address \_\_\_\_\_

# Price Sheet Summary

Vendor Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**You will be able to obtain a copy of the Bid Summary on the City of Tulsa's Purchase-Net Fax-on-Demand and Website shortly after bid opening.**

## TAC 154D

**BIDDERS AGREES TO FURNISH THE FOLLOWING RAINWEAR IN ACCORDANCE WITH THE BID SPECIFICATIONS THE PRICES SHOWN:**

**SECTION 1: RAINWEAR, IPCO AIRWEAVE OR EQUAL**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>IPCO NUMBER</u>	<u>BIDDER'S NUMBER</u>	<u>BRAND NAME</u>	<u>UNIT PRICE</u>
1.	JACKET	910	_____	_____	\$ _____
2.	JACKET	ZT910	_____	_____	\$ _____
3.	JACKET	X-854	_____	_____	\$ _____
4.	RAINCOAT	975	_____	_____	\$ _____
5.	PANTS	96	_____	_____	\$ _____
6.	PANTS	X-855	_____	_____	\$ _____
7.	HOOD	985	_____	_____	\$ _____
8.	BAG	980	_____	_____	\$ _____
9.	<b>RAIN SUIT SET CONSISTING OF NO'S 910 JACKET, 985 HOOD, 961 PANTS AND 980 STORAGE BAG SMALL-X-LARGE</b>	<b>Flourescent Orange (approximate quantities)</b>			
	<b>XX-LARGE</b>	<b>385</b>	_____	_____	\$ _____
	<b>XXX-LARGE</b>	<b>100</b>	_____	_____	\$ _____
	<b>4X-LARGE, 5X- LARGE</b>	<b>25</b>	_____	_____	\$ _____
	<b>LARGE</b>	<b>7</b>	_____	_____	\$ _____
	<b>6X-LARGE</b>	<b>1</b>	_____	_____	\$ _____
	<b>7XLARGE</b>	<b>2</b>	_____	_____	\$ _____

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>IPCO NUMBER</u>	<u>BIDDER'S NUMBER</u>	<u>BRAND NAME</u>	<u>UNIT PRICE</u>
10.	Rain Suit <u>Set</u> CONSIST4ING OF NO'S 910 JACKET, 985 HOOD, 961 PANTS AND 980 STORAGE BAG	Standard Yellow (approximate quantities)			
	SMALL-X-LARGE	25	_____	_____	\$ _____
	XX-LARGE	5	_____	_____	\$ _____
	XXX-LARGE	5	_____	_____	\$ _____
			_____	_____	\$ _____
			_____	_____	\$ _____

**SECTION 2: HIP BOOTS**

<b><u>ITEM</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>RAINFAIR NUMBER</u></b>	<b><u>APPROX. QUANTITY</u></b>	<b><u>BIDDER'S NUMBER</u></b>	<b><u>BRAND NAME</u></b>	<b><u>UNIT PRICE</u></b>
1.	HIP BOOTS, SIZE 6	5T258	4	_____	_____	\$ _____
2.	HIP BOOTS, SIZE 7	5T258	4	_____	_____	\$ _____
3.	HIP BOOTS, SIZE 8	5T258	20	_____	_____	\$ _____
4.	HIP BOOTS, SIZE 9	5T258	36	_____	_____	\$ _____
5.	HIP BOOTS, SIZE 10	5T258	48	_____	_____	\$ _____
6.	HIP BOOTS, SIZE 11	5T258	48	_____	_____	\$ _____
7.	HIP BOOTS, SIZE 12	5T258	48	_____	_____	\$ _____
8.	HIP BOOTS, SIZE 13	5T258	16	_____	_____	\$ _____
9.	HIP BOOTS, SIZE 14	5T258	8	_____	_____	\$ _____

**SECTION 3: KNEE BOOTS**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>LACROSSE NUMBER</u>	<u>APPROX. QUANTITY</u>	<u>BIDDER'S NUMBER</u>	<u>BRAND NAME</u>	<u>UNIT PRICE</u>
1.	KNEE BOOTS, SIZE 5	89682	2	_____	_____	\$ _____
2.	KNEE BOOTS, SIZE 6	89682	4	_____	_____	\$ _____
3.	KNEE BOOTS, SIZE 7	89682	4	_____	_____	\$ _____
4.	KNEE BOOTS, SIZE 8	89682	20	_____	_____	\$ _____
5.	KNEE BOOTS, SIZE 9	89682	48	_____	_____	\$ _____
6.	KNEE BOOTS, SIZE 10	89682	52	_____	_____	\$ _____
7.	KNEE BOOTS, SIZE 11	89682	44	_____	_____	\$ _____
8.	KNEE BOOTS, SIZE 12	89682	44	_____	_____	\$ _____
9.	KNEE BOOTS, SIZE 13	89682	24	_____	_____	\$ _____
10.	KNEE BOOTS, SIZE 14	89682	4	_____	_____	\$ _____

# **TAC 154D RAINWEAR CITY OF TULSA**

## **INTENT:**

It is the intent of this bid to secure on a competitive basis, a source(s) of supply for furnishing **Rainwear** to the City of Tulsa on an annual basis.

The intent of these specifications is to set minimum requirements, not to otherwise limit bidding. Inasmuch as designs vary among different manufacturers, the City may accept bids with minor deviations to the written specifications. Generally, a minor deviation is defined as a deviation which does not: (A) materially affect the ability of the product to achieve or accomplish a necessary function or task in the manner required by the specifications; (B) compromise the safety of the user thereof; and, (C) produce higher latent or patent costs to the City in any of a multiplicity of ways. The City of Tulsa specifically reserves the right to make the final judgment concerning what is or is not a minor deviation and to award the bidder(s) whose bid(s) best suit the City's need for the product being purchased.

## **GENERAL:**

Bid prices must be net, including transportation and handling charges fully prepaid to destination(s) within the City of Tulsa.

One price for **all** rainwear regardless of color.

The City does not guarantee any specific quantities to be purchased from this contract although the quantities specified herein are the City's current requirements.

## **SAMPLES:**

Bidders may also be requested to furnish samples of the product(s) bid, for purposes of evaluation, at no cost to the City of Tulsa. Samples are to be submitted within ten (10) days after receipt of notice by the City. Failure to comply will result in rejection of the particular item(s) in question and may result in rejection of the entire bid.

### **TESTS:**

The City reserves the right to subject all products offered, prior to award of bid, to whatever physical and or chemical tests are deemed necessary to satisfy the purpose for which they are required.

If additional samples are required to complete such tests, they shall be supplied by the bidder at no additional cost.

### **CONTRACT AND PERFORMANCE BOND:**

The successful bidder will be required to enter into contract with the City in accordance with Item 15 of the Terms and Conditions as printed, on the back of the Invitation For Sealed Bids form. the term of the contract will be for one (1) year with the option to renew for two (2) additional years, renewable annually with Agreement between both parties concerned.

A performance bond in the amount of one thousand dollars (\$1,000.00) will be required at the time of contract signing.

### **DESCRIPTIVE LITERATURE, BROCHURES, SPECIFICATION SHEETS:**

Bidders must provide descriptive literature, brochures, and or specification sheets on the items bid. This information is to be part of your bid and included with your bid package. **FAILURE TO COMPLY COULD RESULT IN REJECTION OF YOUR BID.**

### **ALTERING BIDS:**

Bids cannot be altered or amended after submission deadline. **Any interlineation, alteration or erasure made** before opening time and date **must be initialed** by the signer of the bid, guaranteeing authenticity. Bids must be submitted in ink or typewritten. Penciling will not be accepted.

### **RIGHT TO AUDIT:**

Bidder fully understands that it is a condition of this bid to allow the City to audit for goods, services, materials and/or supplies provided to the City of Tulsa. Bidder agrees to provide timely access to its books and records on Bidder's premises upon reasonable request by City staff. Bidder further agrees that it shall provide City personnel reasonable access and such clerical assistance as City staff may require for examination and audit of those portions of Bidder's books and records relating to the goods, services, materials and/or supplies furnished to the City during the term of any contract between Bidder and City.

## **ADDENDA AND INTERPRETATIONS:**

If it becomes necessary to revise any part of this bid, a written addendum will be provided to all the bidders. The City of Tulsa is not bound by any oral representations, clarifications or changes made in the written specifications by City of Tulsa employees unless such clarification or change is provided to bidders in written addendum form from the Purchasing Division.

## **PRICE ADJUSTMENT OPTION:**

The price paid for a commodity under this contract shall not change during the term of this contract. However, if the bidder anticipates that it will not be able to maintain firm prices for any renewal period, a change in price may be allowed in a renewal of this contract if the following criteria are met:

- (1) The bidder includes a formula, to be used to calculate a change in price at the time of renewal, **in the bid for the initial contract**. Such formula shall be reasonable, objective and capable of measurement.
- (2) The contractor notifies the City, in writing, no later than 30 days prior to the expiration of the initial contract period, or any renewal period, of its intent to exercise the right to escalate or de-escalate prices under the contract. The notice shall include a calculation of the price increase or decrease requested including the formula used.

## **AWARD OF BID:**

The bid shall be awarded to the firm whose proposal is responsive to the bid and is most advantageous to the City, considering the factors identified in the bid and Section 406E of Title 6, The Purchasing Ordinance set forth below:

### 406E. AWARD OF CONTRACT

1. Authority in the Mayor. The Mayor shall have the authority to award contracts within the purview of this chapter.
2. Lowest Secure Bidder. Contracts shall be awarded to the lowest secure bidder meeting specifications. Bid Specifications may include a point system for evaluating the lowest secure bid. In determining "lowest secure bidder", in addition to price, the following factors shall be considered:
  - a. The ability, capacity and skill of the bidder to perform the contract or provide the service required;
  - b. whether the bidder can perform the contract or provide the service promptly or within the time specified, without delay or interference;

- c. the character, integrity, reputation, judgment, experience and efficiency of the bidder;
- d. the quality of performance of previous contracts or services;
- e. the previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
- f. the sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
- g. the quality, availability and adaptability of the supplies or contractual services to the particular use required;
- h. the ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
- i. where an earlier delivery date would be of great benefit to the requisitioning agency, the date and terms of delivery may be considered in the bid award, and
- j. the number and scope of conditions attached to the bid.
- k. if a point system has been utilized in the bid specifications, the number of points earned by the bidder.

# SPECIFICATIONS

## SECTION 1: RAINWEAR, IPCO AIRWEAVE OR EQUAL

### JACKET

Standard length 30" jacket with raglan sleeves. Nylon snap front closing with storm flap to prevent leakage. Snap on collar for hood. IPCO No. 910 or equal.

### JACKET

Same as above, but with attached hood. IPCO No. ZT910 or equal.

### JACKET

30-inch standard length jacket with zipper front and attached hood. Set-in sleeves with snap on cuffs for adjustment. IPCO No. X-854 or equal.

\*\*\*\*\*

### RAINCOAT

Full length raincoat, 48 inches. Nylon snap front closing with storm flap to prevent leakage. Raglan sleeves. Snap on collar for hood. IPCO No. 975 or equal.

\*\*\*\*\*

### PANTS

Bib style pants with Velcro front fly closing, tri-cushion suspension. IPCO No. 961 or equal.

### PANTS

Bib-style pants with tri-cushion suspension and zipper fly-front. Flap pocket on right hip, snaps for tightening waistband and cuffs. IPCO No. X-855 or equal.

\*\*\*\*\*

### HOOD

Large size hood for wear over safety cap. Elastic drawstring adjustment. Snaps for attaching hood to jacket collar.

## **BAG**

16-inch deep with drawstring closing. Damp garments will dry in bag. IPCO No. 980 or equal.

Rainwear under this specification shall meet or exceed the following specifications:

- (A) Outercovering shall be completely waterproof, soft and flexible with sewn and taped seams to make strong and waterproof. Material shall not stiffen at sub zero temperatures or stick, to itself at high summer temperatures or crack with age.
- (B) Air weave fabric that breathes through microscopic pores in the waterproof coating, allows for perspiration to evaporate through the cloth. Fabric shall be treated to resist mildew.
- (C) Rainwear under this specification shall meet CPAI 84 vertical flame test and AATCC76-1975.
- (D) The following sizes shall be available: Small (S), Medium (M), Large (L), Extra Large (XL), Double Extra Large (XXL), Triple Extra Large (XXXL), Four Extra Large (XXXXL), Five Extra Large (XXXXXL) and Six Extra Large (XXXXXXL).
- (E) The following colors shall be available and shall be at no additional cost: Golden Yellow, Yellow Fluorescent, Orange Fluorescent and Orange.

Acceptable brands:

1. IPCO Airweave
2. Nat-Wear (NATFLEX)
3. MSA (Lightweight Line)
4. Neese (Coolwear 375)
5. Bata (Polytex) 65 series
6. Rainfair Cool-Air
7. NASCO 80 Series Polyurethane/Nylon

**NOTE:** Additional brands must receive prior approval before bid opening. Contact Laura Blades at (918) 596-7553.

**SECTION 2: HIP BOOTS**

Hip boots supplied under this specification shall be Rainfair Stock No. 5T258 or approved equal.

1. Vinyl coated nylon uppers
2. Injection molded polyvinyl chloride bottoms
3. Resistant to acids, chemicals, grease and petroleum
4. Steel shank
5. Steel toes shall meet or exceed ANSI Z41 PT83 MI-75 C-75 specification
6. Cleated outsole

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**SECTION 3: KNEE BOOTS**

Knee boots supplied under this specification shall be LaCross Stock No. 89682 or approved equal.

1. One-piece injection mounded: Black w/red sole
2. Special poly-blend compound to resist oils, greases, animal wastes, chemicals and acids
3. Steel shank for added support
4. Net lined for easy on and off
5. Steel toe conforms to ANSI specifications
6. Strong, durable V-bar shank
7. Bar cleat outsole for traction