



## INVITATION FOR SEALED BID

**TAC #550A**

**Description: Caustic Soda**

**Department: PUBLIC WORKS**

**NIGP Commodity Code(s): 885-78-00-00-000-0**

**Total pages including this page is 18**

**NO FAXED BIDS WILL BE ACCEPTED**

**Important Instruction – Read Carefully:**

**If you have obtained these bid specifications from either of:  
City of Tulsa's Fax-on-Demand (918-596-1171) or  
City of Tulsa's Web-site : [www.cityoftulsapurchasing.org](http://www.cityoftulsapurchasing.org)**

**you must notify the buyer Darlene Donica of your intent to bid by e-mail [ddonica@ci.tulsa.ok.us](mailto:ddonica@ci.tulsa.ok.us) in order to receive addenda. The buyer will always acknowledge your e-mail for your records. All addenda will be posted on fax-on-demand and the web-site.**

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**Pay special attention to those pages with a reference to the following notes:**

**Note #1: Signature of authorized agent required**

**Note #2: Signature of an authorized agent and notarized required**

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**Your bid response should follow the same format listed above plus any additional format requested in the body of the bid invitation.**

**INVITATION FOR SEALED BIDS  
TO**

City of Tulsa

200 CIVIC CENTER, ROOM 109, TULSA, OKLAHOMA 74103

Bid number and date of bid opening must appear on the lower left outside corner of bid envelopes and all related containers.

DATE OF OPENING: MARCH 7, 2002

BID NUMBER: TAC 550A

BID MUST BE IN THE CITY CLERK'S OFFICE AT THE ABOVE ADDRESS BY 5:00 P.M. THE DAY PRECEDING THE "DATE OF OPENING" SHOWN ABOVE.

BIDS WILL BE OPENED AT 8:30 A.M. IN THE CITY COUNCIL ROOM ON THE DAY SPECIFIED UNDER "DATE OF OPENING."

PUBLISHED IN THE TULSA DAILY COMMERCE AND LEGAL NEWS: February 22, 2002

Bid must be accompanied by bidder's bond, cashier's check or certified check in the amount of: NONE

PLEASE READ TERMS AND CONDITIONS ON THE NEXT PAGE BEFORE COMPLETING BID DOCUMENTS

DARLENE DONICA 918-596-7558

\*\*\*\*\* THE FOLLOWING SECTION MUST BE COMPLETED BY BIDDER \*\*\*\*\*

Delivery will be made in not more than \_\_\_\_\_ days after receipt of order.

Payment terms \_\_\_\_\_ % \_\_\_\_\_ days.

City of Tulsa may increase quantity of order at the unit price bid for \_\_\_\_\_ days. (Bidder to Specify Days) I have examined the terms and specifications and the instructions to bidders herein and agree, provided I am awarded a contract, to provide the above described items for the sum shown in accordance with the terms and specifications stated herein. All deviations are in writing and attached hereto.

Enclosed is a [ ] BID BOND ; [ ] CASHIER'S CHECK; [ ] Certified Check in the amount of \$ \_\_\_\_\_, which I agree the City of Tulsa may retain as liquidated damages in the event of my failure to comply with the terms of this bid.

MUST BE SIGNED BY AUTHORIZED AGENT TO BE VALID

FIRM NAME \_\_\_\_\_ by \_\_\_\_\_ Signature

STREET \_\_\_\_\_ TITLE \_\_\_\_\_

CITY STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_ DATE \_\_\_\_\_

## GENERAL TERMS AND CONDITIONS OF BIDS

THESE ITEMS APPLY TO AND BECOME A PART OF THE BID.

### NO EXCEPTIONS TO THESE TERMS & CONDITIONS WILL BE CONSIDERED.

1. **BIDS MUST BE SUBMITTED ON THIS FORM ONLY INCLUDING A SIGNATURE OF AN AUTHORIZED AGENT.** Each bid shall be placed in a separate envelope. Be sure envelope is completely and properly identified and sealed, showing the bid number and date in the lower left hand corner. Bids must be time stamped in the office of the City Clerk by 5:00 P.M. on the day before date of opening.
2. No bidder may withdraw his proposal for a period of thirty (30) days after the date and hour set for the opening of bids.
3. All prices shall be quoted F.O.B. Tulsa, Oklahoma, and delivery to City of Tulsa location shall be without additional charge.
4. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of his contract with the City of Tulsa.
5. The bidder shall show in the proposal both the unit prices and total amount, where required, of each item listed. In the event of error or discrepancy in the mathematics, the unit prices shall prevail.
6. Any exceptions or deviations from written specifications shall be shown in writing and attached to the bid form.
7. Each bidder agrees to comply with the terms of Title 5, Chapter 1, of Tulsa, Oklahoma Charter and revised ordinances relating to equal employment opportunity.
8. **THE ENCLOSED FORMS REGARDING NON-COLLUSION AND FINANCIAL INTEREST MUST BE SIGNED, NOTARIZED, AND RETURNED WITH THE BID.**
9. The City of Tulsa reserves the right to reject any and all bids, to waive any technicalities in the bidding, and to award each item to different bidders or all items to a single bidder.
10. All bids must be accompanied by bidders bond, cash, certified or cashier's check in the amount shown on the face of the bid form. This amount shall be retained by the City of Tulsa as liquidated damages in the event the successful bidder (or bidders) fails to execute a contract, if required. The bidder agrees that said amount is presumed to be the damages sustained by the City due to the impracticability and extreme difficulty in fixing the actual damages. The office of the City Clerk will return the bid deposits to the unsuccessful bidders, after a contract has been awarded or all bids have been rejected.
11. In the event cash discounts are offered by the bidder, the discount date shall begin with the date of invoice, the date of receipt of all material covered by the purchase order, or the date of receipt by the City of Tulsa of the original copy of the purchase order with properly executed Affidavit of Claimant, whichever is the later date.
12. Direct purchase of certain items of equipment or material by the City of Tulsa are exempt from Federal Excise Tax and Oklahoma Sales Tax. In such cases the bidder shall quote prices which do not include Federal Excise Tax and Oklahoma Sales Tax. The City of Tulsa will furnish executed exemption certificates upon presentation by the bidder at the time of purchase.
13. Bid must show number of days required for delivery under normal conditions. Failure to state delivery time obligates bidder to complete delivery in fourteen (14) calendar days. Unrealistically short or long delivery promises may cause bid to be disregarded. Contractor must keep Purchasing Department advised at all times of status of order. Default in promised delivery or failure to meet specifications authorizes the Purchasing Agent to purchase supplies elsewhere and charge full increase of cost and handling to defaulting contractor. Consistent failure to meet delivery promises without valid reason may cause removal from bid list.
14. Bidder agrees to defend and save City of Tulsa from and against all demands, claims, suits, costs, expenses, damages and judgments based upon infringement of any patent relating to goods specified in this order or the ordinary use or operation of such goods by City or use or operation of such goods in accordance with bidders direction.
15. If the bid requires a written contract, the successful bidder shall execute a written contract with the City of Tulsa and return the required bonds and insurance certificates within ten (10) days after submission of contracts to said bidder by the City.

## INTEREST AFFIDAVIT

STATE OF \_\_\_\_\_ }  
  } SS  
COUNTY OF \_\_\_\_\_ }

\_\_\_\_\_, of lawful age, being first duly sworn, states that s(he) is the agent authorized by the bidder to submit the attached bid. Affiant further states that no officer or employee of the City of Tulsa either directly or indirectly, owns a twenty-five percent (25%) interest in the bidder's business or such a percentage which constitutes a controlling interest. Affiant further states that the following officers and/or employees of the City of Tulsa have some direct or indirect interest in the bidder's business:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_

NOTARY PUBLIC SIGNATURE

My Commission Expires:  
\_\_\_\_\_

**The Interest Affidavit must be completed, signed by an authorized agent, and notarized.**

# BIDDER AFFIDAVIT - TITLE 74 O.S. (1974 SUPP.) 85.22-85.25

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

\_\_\_\_\_, of lawful age, being first duly sworn on oath says

**Authorized Agent**

1. (s)he is the duly authorized agent of \_\_\_\_\_, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached.
2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
3. neither the bidder nor anyone subject to the bidder's direction or control has been a party;
  - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
  - b. to any collusion with any municipal official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
  - c. in any discussions between bidders and any municipal official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED AGENT

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
MY COMMISSION EXPIRES

**The Bidder Affidavit must be completed, signed by an authorized agent, and notarized.**

**CONTRACTOR/BIDDER INFORMATION SHEET**

**To be completed by all Bidders  
For Contracts with the City of Tulsa  
(Please print or type)**

Project No. or Description \_\_\_\_\_  
\_\_\_\_\_

Full Name of Bidder \_\_\_\_\_

Legal Identity  
(Corporation, Partnership,  
Individual, etc.) \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone No. \_\_\_\_\_

FAX No. \_\_\_\_\_

Taxpayer Identification Number \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail address \_\_\_\_\_

Webpage Address \_\_\_\_\_

## Price Sheet Summary

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Vendor Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

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**You will be able to obtain a copy of the Bid Summary on the City of Tulsa's Purchase-Net Fax-on-Demand and Website shortly after bid opening.**

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# TAC 550A

Bidders shall provide prices for the following items:

\$ \_\_\_\_\_ /per ton liquid Sodium Hydroxide (50%)

\$ \_\_\_\_\_ /per ton liquid Sodium Hydroxide (20%)

\$ \_\_\_\_\_ /per each  $\frac{1}{4}$  hour beyond the 4-hour free time limit

**Any other charges or provisions anticipated by the bidder and not shown in these specifications must be called out and included in the bid when submitted.**

For questions please contact: Kerry Rowland @ 596-9597

**TAC 550A  
CAUSTIC SODA  
PUBLIC WORKS DEPARTMENT**

**INTENT:**

To obtain a source for Sodium Hydroxide (Caustic Soda) to use for the treatment of water and wastewater at the City of Tulsa's Water and Wastewater Treatment Plants.

**REFERENCE SPECIFICATIONS:**

All provisions of the American Water Works Association Standard for Sodium Hydroxide (Caustic Soda) AWWA B501-98 shall apply to this specification. A copy of this standard is attached to the end of this specification.

Sodium Hydroxide (Caustic Soda) must also comply with the Water Chemicals Codex.

The Sodium Hydroxide (Caustic Soda) must be certified as suitable for contact with drinking water or treatment of drinking water by an accredited certification organization in accordance with ANSI/NSF Standard 60, Drinking Water Treatment Chemicals-Health Effects. The evaluation must be performed in accordance to the ANSI/NSF Standard 60. Certification must be performed by an organization accredited by the American National Standards Institute.

**PERCENT SODIUM HYDROXIDE CONTENT:**

The delivered sodium hydroxide (50%) must have a specific gravity within the range of 1.5092 to 1.5604 at 60° F. The plant operators will test the specific gravity after delivery. If the analysis by the City indicates that the delivered sodium hydroxide is less than the minimum concentration, the City will submit the analysis report to the supplier and require the supplier to adjust the cost of the sodium hydroxide to reflect the concentration of the delivered product. The supplier must make a payment or a refund to the City of Tulsa within thirty calendar days after receipt of the invoice or credit memorandum. If the supplier disagrees with the laboratory results from the City of Tulsa, the city will submit a sample to an independent laboratory for analysis. The supplier will assume the costs of the independent laboratories fees. The City of Tulsa will support the independent laboratory's results if all quality control and quality assurance procedures are followed.

### **CONTRACT TIME:**

The terms of the contract shall be for a period of one year, and shall be renewable with the consent of both parties for two successive one-year periods. Please see the section titled Price Adjustment Option for more information about renewal of the contract.

### **BID SUBMITTAL:**

The bidder shall submit with the formal bid proposal the names of their personnel authorized to certify the Affidavit of Compliance required with each delivery (please review the section on Method of Delivery for more information).

### **QUANTITIES:**

The estimated annual quantity (based on fiscal year July – June) of Caustic Soda is listed below. The estimate is given for information purposes only. The bidder should not consider this estimate to guarantee a minimum or maximum amount. Neither an under-run, nor an over-run, regardless of extent, in the actual quantity delivered compared to the estimated quantity listed below shall entitle the bidder to an adjustment in the unit price or to any other compensation.

- A.B. Jewell Water Treatment Plant – 1,370 tons (liquid 50%) - bulk
- Mohawk Water Treatment Plant– 1,630 tons (liquid 50%) - bulk
- Southside Wastewater Treatment Plant – 150 tons (liquid 20%) - bulk

### **QUALITY:**

1. Liquid sodium hydroxide is a solution of anhydrous sodium hydroxide and water.
2. Liquid sodium hydroxide supplied under this contract for water treatment must contain 50% sodium hydroxide (NaOH).
3. Liquid sodium hydroxide supplied under this contract for wastewater treatment must contain and 20% sodium hydroxide (NaOH).
4. The liquid sodium hydroxide shall contain no substances in quantities capable of producing deleterious or injurious effects to the public consuming the water, which has been used during the treatment process.

### **HAZARD COMMUNICATION STANDARD:**

The Oklahoma Hazard Communication Standard is a part of this specification. The seller shall provide Material Safety Data Sheets (MSDS) on the product delivered under this contract. The MSDS shall be equivalent to a U.S. OSHA Form 20 MSDS.

**AFFIDAVIT OF COMPLIANCE:**

The seller shall supply an affidavit with the executed contract stating that all products furnished under this contract comply with all applicable requirements of AWWA for Sodium Hydroxide (Caustic Soda). **An affidavit of compliance shall accompany each delivery and must also be submitted with the bid proposal.**

**PRICE ADJUSTMENT OPTION:**

The price paid for a commodity under this contract shall not change during the term of this contract. However, if the bidder anticipates that it will not be able to maintain firm prices for any renewal period, a change in price may be allowed in a renewal of this contract if the following criteria are met:

1. The bidder includes a formula, to calculate a change in price at the time of renewal, **in the bid for the initial contract.** Such formula shall be reasonable, objective, and capable of measurement.
2. The contractor notifies the City, in writing, no later than 30 days prior to the expiration of the initial contract period, or any renewal period, of its intent to exercise the right to increase or decrease the prices under the contract. The notice shall include a calculation of the price increase or decrease requested by the vendor.

**METHOD OF PAYMENT:**

Payment of bulk deliveries shall be made for amounts delivered and determined by certified scale certificates.

Payment for liquid caustic soda (50% and 20%) shall be made based upon 100 percent Sodium Hydroxide quantity calculated by the percent of solution multiplied by the net weight of the shipment. The percent solution will be stated in the Affidavit of Compliance and confirmed by the City of Tulsa Laboratory.

**POINT OF DELIVERY:**

Delivery is to be made to the following locations:

- Mohawk Water Treatment Plant, 3600 East Mohawk Boulevard
- A.B. Jewell Water Treatment Plant, 18707 E 21st St.
- Southside Wastewater Treatment Plant, 5300 S. Elwood and 236 E. 71<sup>st</sup> Street South

## **METHOD OF DELIVERY:**

1. Caustic Soda shall be delivered in bulk quantities of liquid (50% and 20%) only. Unloading and placing into storage shall be the responsibility of the supplier. For safety reasons, a plant operator will be present during connection/disconnection of hoses for bulk filling.
2. The supplier shall furnish to the City a current written list of all dedicated trailers prior to any shipment.
3. Shipment shall be made in trailers that are dedicated to the delivery of Caustic Soda. If the supplier is not using dedicated trailers, a certificate of cleaning will accompany each shipment.
4. Deliveries from trailers not on the current list of dedicated delivery trailers or accompanied by a certified cleaning certificate shall be rejected and returned to the supplier at no charge to the City.
5. **All shipments will be accompanied by the following:**
  - a) Shipping Invoice
  - b) Affidavit of Compliance
  - c) Certificate of Analysis
  - d) Material Safety Data Sheet (MSDS)
  - e) Certificate of Cleaning (if applicable).
  - f) Weighmaster's Certificate of Weight and Measure. **The City will make payment only on weights taken at certified scales in the city prior to unloading and directly after unloading.**
    - The weight for **A.B. Jewell** and Southside shall be taken at a local (Tulsa) certified scale near the point of destination before and after offloading. City personnel will accompany the truck to the scale for the after delivery weight stamp.
    - Bulk shipments to **Mohawk** will be weighed on the on site plant scales before and after offloading.
6. Before unloading plant operators will collect samples to determine the concentration of the Caustic Soda. Any sample that does not meet the specific gravity requirement will be retained for 30 days after the date of delivery.

## **SECURITY:**

1. Before the truck leaves the terminal, the supplier needs to notify the appropriate plant that the delivery is en route. The supplier must provide the name of the driver making the delivery, so that City of Tulsa personnel can match the driver's photo ID when he arrives at the plant.
2. All trucks must be sealed with a security tag, and the serial number on the security tag must be faxed to the appropriate plant after the truck has been loaded and ready for shipping. (Please review the Contact List and Delivery Confirmation Form at the end of this specification.)
3. The tractor, tanker, and/or trailer number must also be faxed to the appropriate plant.
4. The manifest that accompanies the shipment will contain all of the same information along with the serial numbers and tractor/tanker numbers.
5. Discrepancies in any of these procedures could result in the load being refused, and will result in the delay of the unloading of chemicals, until discrepancies are satisfactorily resolved.

## **UNLOADING DURATION:**

Unloading time shall be free of charge for a minimum of four (4) hours, beginning upon arrival of the cargo trailer at the designated plant, **with proper certification**, and ending upon its departure from the property. Additional charges for each quarter of an hour beyond the four-hour of free time shall be as quoted on the bid submittal. Each charge will be investigated and approved prior to payment. In no case will demurrage be charged if the bidder's unloading time exceeds free time through no fault of the City. No charge shall be made for rejected shipments.

## **TIME OF DELIVERY:**

Deliveries shall be within five (5) calendar days after receipt of orders at such intervals as required by the respective Plant Superintendents or Chief Operators. Delivery at **Mohawk** shall be made between the hours of 7:00 a.m. and 3:30 p.m., delivery to **A.B. Jewell** or **Southside** shall be made between the hours of 7:00 a.m. and 2:00 p.m., Monday through Friday unless otherwise approved in advance by the respective plant superintendent or chief operator. **Note:** Deliveries may not be made on City recognized holidays. A list of the holidays is available upon request.

**SPILLS:**

If during delivery and unloading the supplier causes chemicals to be spilled or otherwise improperly discharged from storage vessels, piping, hoses, and connections, the supplier shall contain, clean up, and return the site to the condition existing before the spill. The city shall not be liable for the costs of containment, clean up, and returning the site to the pre-spill conditions. The supplier shall notify the city immediately in the case of a spill or accident. If a spill is detected by City personnel after a delivery has been made and it has not been contained, cleaned up, or disposed of, the City will immediately contain, clean up, and return the site to the condition existing before the spill. The supplier shall in this case be liable for the cost of containment, clean up, and returning the site to the pre-spill conditions.

**PERFORMANCE BOND:**

Within ten (10) days following the award of the contract, the successful bidder is required to execute and furnish a performance bond in the amount of **\$5,000.00** guaranteeing the proper and prompt performance of the contract in accordance with the provisions, requirements, terms and conditions of the contract.

**DELIVERY GUARANTEE:**

Bidders are required to submit the guarantee statements of the product. Please review the Sample of Manufacturer Commitment at the end of this specification.

**ADDENDA AND INTERPRETATIONS:**

If it becomes necessary to revise any part of this bid, a written addendum will be provided to all the bidders. The City of Tulsa is not bound by any oral representations, clarifications or changes made in the written specifications by City of Tulsa employees, unless such clarification or change is provided to bidders in written addendum form from the Purchasing Division.

**AWARD OF BID:**

The City of Tulsa shall award the bid to the firm whose proposal meets the specifications and is advantageous to the City. The bidder should consider the following factors in Section 406E of Title 6, from the City of Tulsa's purchasing ordinance:

406E. AWARD OF CONTRACT

1. Authority in the Mayor. The Mayor shall have the authority to award contracts within the purview of this chapter.
2. Lowest Secure Bidder. Contracts shall be awarded to the lowest secure bidder meeting specifications. Bid Specifications may include a point system for evaluating

the lowest secure bid. In determining "lowest secure bidder", in addition to price, the following factors shall be considered:

- a. The ability, capacity and skill of the bidder to perform the contract or provide the service required;
- b. Whether the bidder can perform the contract or provide the service promptly or within the time specified, without delay or interference;
- c. The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- d. The quality of performance of previous contracts or services;
- e. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
- f. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
- g. The quality, availability and adaptability of the supplies or contractual services for the particular use required;
- h. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
- i. Where an earlier delivery date would be of great benefit to the requisitioning agency, the date and terms of delivery may be considered in the bid award, and
- j. The number and scope of conditions attached to the bid;
- k. If a point system has been utilized in the bid specifications, the number of points earned by the bidder.

MANUFACTURER COMMITMENT:

**Sample** of Manufacturer Commitment (should be on manufacturer's letterhead)

\_\_\_\_\_ (name of manufacturer) \_\_\_\_\_ commits sufficient volume of Sodium Hydroxide (Caustic Soda) to cover the \_\_\_\_\_ annual tons of material required for the City of Tulsa for the period of \_\_\_\_\_ to \_\_\_\_\_.

# City of Tulsa Contact List

## Water Supply Systems

Mohawk Water Treatment Plant		
Superintendent	Joan Arthur	(918) 591-4029
Chief Operator	Warren Williams	(918) 591-4028
Fax		(918) 591-4038

A.B. Jewell Water Treatment Plant		
Superintendent	Phil Demoret	(918) 669-6470
Chief Operator	Emmet Blankenship	(918) 669-6471
Fax		(918) 669-6482

Administration		
Utility Sys. Operations Adm.	Kerry Rowland	(918) 596-9847
Fax		(918) 596-1615

## Water Pollution Control

Southside Wastewater Treatment Plant		
Superintendent	Alan Mitchell	(918) 591-4440
Operations Supervisor	Waldy Ogint	(918) 591-4440
Fax		(918) 591-4444

Administration		
Support Services Manager	Shawn Glen	(918) 596-9453
Fax		(918) 596-9846



**City of Tulsa  
Water Supply  
Delivery Confirmation Form**

ATTN: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Name of Contact and Phone #: \_\_\_\_\_

\_\_\_\_\_

Driver's Name: \_\_\_\_\_

Date and Time of Delivery: \_\_\_\_\_

Location of Delivery: \_\_\_\_\_

Chemical Delivered: \_\_\_\_\_

Serial Number on Security Tag: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Truck Number: \_\_\_\_\_

Tanker Number: \_\_\_\_\_